

**MINUTES**  
**of the Madison Area Transportation Planning Board (MPO) –**  
**Capital Area Regional Planning Commission Workgroup**

**City-County Building, Conference Room 103A**  
**210 Martin Luther King Jr. Blvd., Madison WI**

**April 30, 2018** **7:00 p.m.**

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Committee Members Present: Larry Palm, Bruce Stravinski, Lauren Cnare  
Committee Members Absent: Ken Golden, Ed Minihan, former member Al Matano to be replaced  
Staff Present: Bill Schaefer, Steve Steinhoff, Linda Firestone  
Others Present: Caryl Terrell

**1. Roll Call**

Palm called the meeting to order at 7:05 pm. Quorum was established.

**2. Public Comment**

None.

**3. Update on Efforts to Investigate Potential Co-Location of MPO and CARPC Staff**

Schaefer reviewed the status of conversations with City IT about options for transferring CARPC from County to City IT. There was some discussion about issues related to equipment, remote access and estimates received from the City for one-time transition costs. Palm and Stravinski commented that perhaps the City might share in some of the costs that are directly related to the staff colocation.

Schaefer provided an update on potential shared office space locations. The main option under consideration currently is for CARPC staff to move into space opening up on the same floor with MPO offices at 121 S. Pinckney. Other options will also be explored.

Committee members raised the question of how important staff colocation is to the larger goals of planning and policy integration. Given the costs, the benefits need to be more clearly articulated. There was agreement that colocation should be further explored to provide more details about costs and benefits, including financial, operational, and political.

**4. Continue Discussion Regarding Potential Merger of the MPO and CAPRC in the Long Term**

Work Group members reviewed the SWOT analysis of merger provided by staff and also discussed at the previous meeting; and discussed merger issues. Members agreed that intergovernmental agreements could be a more feasible method for achieving much of the desired regional land use and transportation policy, planning, and operations integration, without the significant obstacles associated with legal merger of the organizations. Schaefer and Steinhoff will explore the potential of intergovernmental agreements further. Schaefer commented that the MPO and CARPC could “brand” themselves as “partner” agencies.

**5. Continued Discussion Regarding Short and Medium Term Methods for Better Integrating Regional Land Use and Transportation Planning Prior to or Without Merger of the MPO and CARPC**

Work Group members reviewed and discussed a list of options for increasing integration provided by staff and also discussed at the previous meeting. Members agreed that the list should serve as the starting point for the Work Group report to the MPO and CARPC, and requested that staff use the options to prepare such a report for consideration at the next meeting.

**6. Discuss Workgroup Timeline and Future Agenda Topics**

Members identified a general Fall report timeline, with a draft report to be discussed at the next meeting.

**8. Schedule Next Workgroup Meeting**

The next meeting will be scheduled for late June or early July.

**9. Adjournment**

Cnare moved, Stravinsky seconded, to adjourn. Motion carried.

The meeting was adjourned at 8:29 PM.

Recorded by Steve Steinhoff